



बिहार सरकार



Government of Bihar

State Board of Technical Education

ACADEMIC CALENDAR SESSION 2022

(EVEN) SEMESTER (2nd & 4th Sem.)

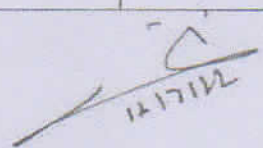
Sl. No.	Name of Activity	Proposed Dates and Months
01.	Commencement of Academic Session	14 / 07 / 2022
02.	<ul style="list-style-type: none">• Issuance of Library books• Preparation of Students detail & Lesson Plans in Teacher Diaries and Interaction with students by respective Teachers to discuss Course Outcomes.	14 / 07 / 2022
03	Semester Enrollment	14 / 07 / 2022 to 18 / 07 / 2022
04	One day Technical excursion of all classes	Minimum one in a semester. To be arranged as per institute calendar.
05	Verification of Lesson Plan compliance & Teachers Diaries by all HOD & Principal	Twice in Month
06	Display of attendance of students by faculties of all Branches	Every Month.
07	Communication to Parents/Guardians of students regarding attendance record and Sessional	Monthly and as required in between
08	Extension/Expert Lecture	One Lecture per month per Branch
09	Webinars/Seminars/group discussion /debate/ quiz contest etc.	Every Saturday
10	Academic interaction of Principal with Faculty members and students	Every Saturday
11	Commencement of 2 nd & 4 th Semester classes	14 / 07 / 2022
12	1 st Class Test for (2 nd & 4 th sem.)	30 / 07 / 22 & 06 / 08 / 22
13	Display of 1 st . Class Test marks and identification of weak students for extra classes	02 / 08 / 22 & 10 / 08 / 22

Office
Pl. Put on Notice Board, upload on
Website and concerned Student WhatsApp
Group

guy
14/7/22

[Signature]
12/7/22

14	Submission of Concrete Plan by Concerned HOD to the Principal for conducting remedial classes for weak students	06/08/22 & 13/08/22
15	International Youth Day	12/08/22
16	Independence Day celebration	15/08/22
17	2nd Class Test for (2nd & 4th Sem)	20/08/22 & 27/08/22
18	Display of 2 nd Class Test marks and identification of weak students for extra classes.	23/08/22 & 30/08/22
19	Submission of Concrete Plan by Concerned HOD to the Principal for conducting remedial classes for weak students	27/08/22 & 03/09/22
20	3rd Class Test for (2nd & 4th Sem)	03/09/22 & 10/09/22
21	Teachers' Day Celebration	05/09/22
22	Display of Class Test marks and identification of weak students for extra classes.	06/09/22 & 13/09/22
23	Submission of Concrete Plan by Concerned HOD to the Principal for conducting remedial classes for weak students	10/09/22 & 16/09/22
24	Hindi Diwas Celebration	14/09/22
25	Engineer's Day Celebration	15/09/22
26	4th Class Test for (2nd & 4th Sem.)	24/09/22 & 15/10/22
27	Display of Class Test marks and identification of weak students for extra classes.	26/09/22 & 18/10/22
28	Submission of Concrete Plan by Concerned HOD to the Principal for conducting remedial classes for weak students	01/10/22 & 22/10/22
29	Academic evaluation-analysis of sessional, practical work, lab works.	As per SBTE Notice
30	Practical exam/Marks submission	As per SBTE Notice


 14/10/22

31	Value Added Courses for the students	(NPTEL/MOOCs/CISCO/ST etc.) Through the Semester
32	Maintenance work/repair of machinery equipment etc.	During Semester break
33	Start of next Session of Odd Semesters	November 2022

Note: -

1. If the proposed date of certain activity happens to be a holiday, next working date shall be taken as date of activity.
2. Mentor for admitted students:
Each faculty deputed as mentor for 15-20 students at the time of their admission shall be in continuous association with the students for their proper guidance in academics, training, placement etc. for overall development.
3. Communicate the attendance status of each month and as when required to students and parents i.e. attendance if less than 75%.
4. Medical leave as per Medical Performa only.
5. The institute must ensure that proper record of all activities is maintained so that the same can be verified by the Board.
6. Emphasis to be given on the following activities for overall development of students:
 - Improving communication skills, soft skills, presentation skills, arrangement of Motivation Lecture, organizing educational tours, trekking, rock climbing, rafting, mountaineering etc.
 - Organizing entrepreneurship development program, alumni meetings, industrial visits, career counselling, job fair, improving pedagogy/teaching learning process, other extra Co-curricular activities.
 - Extra Classes for weaker students to reduce dropout rate and to improve pass percentage.
 - Proper functioning and monitoring of Women's Grievance Redressal & health Checkup Counselling Cell.
7. Additional activities for Polytechnics:
 - Aadhar Card enrolment for all students and faculty
 - Institute level technical fest cultural and sports meet (As per Institute/State Calendar)
 - State level sports meet
 - To facilitate the students to get their passport issued
 - SAHYOG Club
 - Functional Entrepreneurship and Innovation Club
 - Student's club
 - I T Club
 - E-Yantra
 - Starting of Centre and program of National service Scheme (NSS), Nehru Yuva Kendra (NYK) and other Central or State Government Organizations.

Dated:

12/7/22

Secretary

State Board of Technical Education
Bihar, Patna